

Schedule 5: Format for submission of Documents, Drawings and Specifications

;(Refer Regulation No. 4.1.3, 4.2.3, 4.3.3,6.1.1, 6.2.2. Schedule No. 4a, 4b, 4c, 10, 12, 14, 18, 21, Form No.5 and 5a)

1. Copies of Plan and Documents

Submission of all documents, certificates, reports and drawings to the Competent Authority:

- i shall represent all facts accurately,
- ii shall be as per formats and forms prescribed by the Competent Authority,
- iii shall be neat, clean and fully legible, and, on durable paper folded in the manner prescribed by the Competent Authority,
- iv shall be free of any scratches or corrections – small, initiated corrections shall be permitted.

2. Standard Sizes of all Drawings and Documents

All drawings and documents shall be of standard sizes as prescribed below:

S. No.	Standard sizes	Trimmed Size (mm)
1.	A0	841 X 1189
2.	A1	594 X 841
3.	A2	420 X 594
4.	A3	297 X 420
5.	A4	210 X 297
6.	A5	148 X 210

3. Colours and Notations to be followed for all Drawings and Documents

All drawings and documents shall follow standard colours and notations as prescribed below:

No.	Item	Site Plan	Building Plan
1.	Plot lines	Thick Black	Thick Black
2.	Existing street	Green	
3.	Future street, if any	Green dotted	
4.	Permissible building line	Thick dotted Black	
5.	Open spaces	No colour	No colour
6.	Existing works	Blue	Blue
7.	Work proposed to be	Yellow hatched	Yellow hatched
8.	Proposed work	Red	Red
9.	Drainage and sewerage work	Red dotted	Red dotted
10.	Water supply work	Black dotted thin	Black dotted thin
11.	Work without permission if started on site	Grey	Grey
12.	Approved work	Yellow	Yellow